

Executive Headteacher MAT Report 2019/2020

School:	Grove House Infant & Nursery School
Date:	27 th September 2019

Headteacher Update

Term 1/Term 2/Term 3

The term has started well and all children settled in very quickly to their new classes. The staff worked very hard over the Summer ensuring their classrooms were ready for September.

Closer links have already been established between myself and the new Headteacher at Dereham Church of England Junior Academy. We are both keen to get our teachers working together and sharing ideas around the curriculum. Our English subject leader is due to meet their English lead on 7th October.

Meetings are already taking place around Y2/3 transition and Y3 staff from the Junior Academy have requested to be invited to our Y2 cafes so they can begin to get to know children and parents.

Premises: Work to repair the water damage in the Conference Room and Breakfast Club Room was undertaken during the summer holiday. New carpets were also fitted in both of these rooms. These rooms are now back in use.

Last Ofsted Grade/Date:	Good / 11 th & 12 th December 2013
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Current SEF Grade (overall effectiveness):	Good
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SEF Judgements 2019/20

Quality of Education	Good
Personal Development	Outstanding
Behaviour and Attitudes	Outstanding
Leadership and Management	Good
Effectiveness of the Early Years	Outstanding

School Contextual Data

	Whole School	Nursery	Reception	Year 1	Year 2
NOR	100	10	30	29	31
Boys	45	3	13	13	16
Girls	55	7	17	16	15
Pupil Premium	30		5	12	13
SEND	6	0	1	2	3

Double Disadvantaged	5	0	0	2	3
EAL	11	1	3	4	3
Summer Born	42	4	12	15	11

Leadership and Management

Personnel Update

Staffing

Federation Deputy Headteacher: Rachel Creed
 Senior Teacher: Marcus Wiseman
 Nursery: Sharon Poynter (TA: Katie Calver)
 Reception: Rachel Creed (TA's: Sophie Dobbs, Kerry Gibbons)
 Year 1: Jacqui Horsfield (TA's: Vicki Rutland, Katie Calver)
 Year 2: Marcus Wiseman (TA's: Reece Cassidy, Katie Calver)
 HLTA: Sharon Poynter (pm)
 Cover Supervisor: Vicki Rutland

Staffing Summary	Teaching Staff	Associate Staff:
Staff Starting School:	0	1 TA – covering mat leave (1.9.19)
Staff Leaving School:	0	1 TA – 31 st Aug '19 1 TA – mat leave (9.9.19)
Vacancies:	0	0

Safeguarding

Number of in-school record of concerns:	1
Number of CADS referrals/contacts:	0
Number of Professional Challenges:	0
Number of children with CP Plans:	0
Number of Children in CIN:	1
Number of children with FSPs:	1
Number of Operation Encompass:	2
LADO Referrals:	No. 0 Open: 0 Closed: 0

Pupil Premium

Number of Pupils eligible for PP:	30 – this may increase when Rec figures are confirmed
PP Funding 2019/20:	Not confirmed yet
Updated Spending Plan on school website:	No: 18-19 impact review No: 19-20 spend

Sports Premium

Sports Premium Funding:	£25,673 (includes carry forward)
Sports Premium Spending Plan/Report on school website:	Yes: 18-19 impact report No: 19-20 spend

SEND

SEND Policy and Local Offer on school website:	Yes: Policy – Sept 2016 Yes: SEND Information Report 18-19 No: SEND Information Report 19-20 Yes: Norfolk Offer
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SEND Pupil Profile – number of pupils:

	Whole School	Nursery	Reception	Year 1	Year 2
K – School Support	5	0	0	2	3
EHCP	0	0	0	0	0

GDPR

No. of SARs:	0
No. of Data Breaches:	0
Actions (including contact with DPO):	3/9/19 – Staff GDPR online training

Stakeholder Views

Parent Survey	Date of survey:	March 2019
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Key outcomes/data:

62 responses from 92 families within our school (67%)

		At least Agree
1	My child is happy at this school	100%
2	My child feels safe at this school	100%
3	My child makes good progress at this school	94%
4	My child is well looked after at this school	95%
5	My child is taught well at this school	98%
6	My child receives appropriate homework for their age	96%
7	This school makes sure its pupils are well behaved	95%

8	This school deals effectively with bullying	87%
9	This school is well led and managed	95%
10	This school responds well to any concerns I raise	95%
11	I receive valuable information from the school about my child's progress	98%
12	I understand the role and responsibility of the governing body	84%
13	I know how to contact the governing body if I needed to	74%
14	Would you recommend this school to another parent	98%

Number of formal complaints received:	0
Number of formal complaints resolved:	-
Number of formal complaints outstanding:	-

Pupil Survey	Date of survey:	
Key outcomes/data:		

Staff Survey	Date of survey:	
Key outcomes/data:		
Number of accident/incident forms received:	0	
Number of accident/incident forms resolved:	-	
Number of accident/incident forms outstanding:	-	

Appraisal and CPD

Staff Training Planned:	2/9/19 & 3/9/19 – Paediatric First Aid 2/9/19 – UET input, Safeguarding, Key Stage Meetings 3/9/19 – GDPR, Behaviour Policy, Marking & Feedback 11/9/19 – Subject Leadership / Pupil Premium 18/9/19 – SIDP 25/9/19 – Baseline Moderation 26/9/19 – Phonics INSET twilight
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	2/10/19 – Curriculum 9/10/19 – Subject Leadership 16/10/19 – UET INSET twilight
Staff Training Attended:	18/9/19 – VNET: Reflections of Ofsted (SC) 23/9/19 – WNDSSP PE Conference (LR) 25/9/19 – VNET: Securing Success in Year 2 (MW, JB) 30/9/19 – VNET: Curriculum Professional Community (SR) 16/10/10 – VNET Update (SC)

Teacher Appraisal Completed:	0 out of 4 teachers
Associate Staff Appraisal Completed:	5 out of 5 TA's completed for 18/19. Still to set targets for 19/20. 1 Office Staff, 1 Caretaker, 2 Cleaners and 3 MSA's to complete.
Pay Progressions – eligible/approved:	3 out of 3 Support Staff

Staff Attendance/Absence

Teachers – Days Absent by Term:	Aut Term:
Associate Staff – Days absent by Term:	Aut Term: KC - 9 days (jury service) KG – 1 day

Governance

Governor Self-Review/Action Plan Completed:	No
Number of Governors:	6
Number of Governor Vacancies:	
Governors with Special Responsibilities:	Safeguarding – Andy Mason SEND – Hannah Farmer Disadvantaged – Hannah Farmer Sports Premium – Lizzie Gowland Health & Safety – Roger Good/Kevin Artherton Headteacher Appraisal – Gavin Redwood & Lizzie Gowland

Service Level Agreements 2019/20

SLA's 2019/20:	Renewal Date(s):
Free School Meals Subscription	September 2020
Google NSIX Email Accounts	September 2020
Office 365 Generic Accounts	September 2020
FFT Aspire	September 2020
Purchased Centrally (5%): Norfolk Support Line, Musculo Skeletal, Critical	September 2020

Incident, NP Law, Health & Safety Advice & Inspections, HR, Payroll, Trade Union Facilities	
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Policy Review Schedule 2019/20

Policy:	Approved (date):
Marking, Feedback & Presentation	Reviewed by staff 3.9.19
Positive Behaviour Management	Reviewed by staff 3.9.19
Whistleblowing	24.9.19 (Trustees)

Finance Summary (BCR/Monitoring Report for Period)

Monitoring reports for August (tabled at meeting)

Please note that these are subject to year end adjustments that the auditors may apply.

There is still work to do on historically splitting the budget – although Grove do support the Nursery and their balances are therefore reduced I do not feel that it is to the extent that the accounts are showing. I will have to discuss this with our auditor to see if any adjustments can be made. Moving forward this should, however, be less of an issue and we now feel that the majority of expense is coded correctly. Obviously there are a few anomalies e.g. should part of Caroline’s salary be charged to KP, are there some services that Grove pay for that should be split and so on.

Quality of Education – Intent, Implementation, Impact

Curriculum Intent:

Curriculum published on website:	Current long & medium term plans are on website New curriculum documents not published
Curriculum vision shared with all stakeholders: (include any intent statement below for reference)	No
Curriculum Intent Statement:	We enable, enrich and extend our learning through our creative, question centred, cross curricular approach. Our curriculum is organised as this growing journey, to map out the progress, steps and learning opportunities a learner will have from their first day in Reception, throughout the Early Years and into Key

	Stage 1, to being ready for their next stage of education in Key Stage 2. Every element of the curriculum is organised in a way that it reflects and enhances other elements.
SEND Information Report available for any adaptations/modifications to curriculum/timetable:	SEND Information Report currently being reviewed
Confirmation that Disadvantaged pupils access to curriculum matches that of non-disadvantaged:	Yes

Curriculum Implementation

Learning Walks undertaken since last report:	27/9/19: KS1 Learning Walk & Book Look – MW W/B 30/9/19: Whole School Learning Walk (SC)
Governor Visits/Learning Walks undertaken since last report:	GR visited 19/9/19
Data Collection Points per year:	Baseline Data: 27/9/19 Autumn Term: 29/11/19 Spring Term: Summer Term:
Data Collection model:	<ul style="list-style-type: none"> • Moderation within year groups / Key stage: Writing 6/11/19, Maths 13/11/19 • Pupil Progress Meetings between Classteacher, Key Stage lead & Headteacher: W/B 2.12.19

Curriculum Impact

Outcomes Data 2019	See data outcomes for 18-19 attached
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Latest Internal data by year group

READING Sept 2019	% working at Least Age Related Expectations							
	Nursery		Reception		Year 1		Year 2	
	Cohort	%	Cohort	%	Cohort	%	Cohort	%
All	10	0%	30	0%	29	69%	31	81%
Boys	3	0%	13	0%	13	69%	16	75%
Girls	7	0%	17	0%	16	69%	15	87%
Pupil Premium	0		5	0%	12	58%	13	62%
Not Pupil Premium	10	0%	25	0%	17	77%	18	94%
LAC	0		0		0		1	0%
Services	0		0		0		2	50%
Summer Born	4	0%	12	0%	15	67%	11	73%
EAL	1	0%	3	0%	4	50%	3	100%
SEN - E	0		0		0		0	
SEN - K	0		0		2	0%	3	0%
Double Disadvantaged	0		0		2	0%	3	0%

WRITING Sept 2019	% working at Least Age Related Expectations							
	Nursery		Reception		Year 1		Year 2	
	Cohort	%	Cohort	%	Cohort	%	Cohort	%
All	10	0%	30	0%	29	69%	31	77%
Boys	3	0%	13	0%	13	69%	16	69%
Girls	7	0%	17	0%	16	69%	15	87%
Pupil Premium	0		5	0%	12	67%	13	69%
Not Pupil Premium	10	0%	25	0%	17	69%	18	77%
LAC	0		0		0		1	0%
Services	0		0		0		2	50%
Summer Born	4	0%	12	0%	15	67%	11	73%
EAL	1	0%	3	0%	4	25%	3	67%
SEN - E	0		0		0		0	
SEN - K	0		0		2	0%	3	0%
Double Disadvantaged	0		0		2	0%	3	0%

MATHS - NUMBER Sept 2019	% working at Least Age Related Expectations							
	Nursery		Reception		Year 1		Year 2	
	Cohort	%	Cohort	%	Cohort	%	Cohort	%
All	10	0%	30	0%	29	79%	31	87%
Boys	3	0%	13	0%	13	77%	16	81%
Girls	7	0%	17	0%	16	81%	15	93%
Pupil Premium	0		5	0%	12	83%	13	77%
Not Pupil Premium	10	0%	25	0%	17	77%	18	87%

LAC	0		0		0		1	0%
Services	0		0		0		2	100%
Summer Born	4	0%	12	0%	15	80%	11	82%
EAL	1	0%	3	0%	4	75%	3	100%
SEN - E	0		0		0		0	
SEN - K	0		0		2	0%	3	0%
Double Disadvantaged	0		0		2	0%	3	0%

Behaviour and Attendance

Attendance Data				
Attendance Target 2019/20		96%		
Attendance to 27/9/19:		Whole School: 96.3% Reception: 96.9% Year 1: 94.7% Year 2: 97.2%		
Authorised Absence to 27/9/19:		Whole School: 3% Reception: 3.2% Year 1: 3.3% Year 2: 2.7%		
Unauthorised holiday absence to 27/9/19:		Whole School: 16.7% Reception: 0% Year 1: 16.7% (1 child – 8 days, 1 child – 2 days) Year 2: 0%		
Sub-group attendance analysis:				
	Whole School	Reception	Year 1	Year 2
Boys	97.2%	95.7%	96.6%	98.8%
Girls	95.5%	97.7%	93.2%	95.6%
Pupil Premium	93.6%	94.4%	93.1%	93.8%
Not Pupil Prem	97.6%	97.3%	95.9%	99.7%
SEND	86.1%		93.1%	81.5%

Persistent Absence (below 90%)				
PA Target 2019/20:		0 children		
PA (below 90%) to 27/9/19:		Whole School: 14 children Reception: 5 children Year 1: 6 children Year 2: 3 children		
Sub-group PA analysis				
	Whole School	Reception	Year 1	Year 2
Boys	5 children	3 children	1 child	1 child
Girls	9 children	2 children	5 children	2 children

Pupil Premium	8 children	2 children	3 children	3 children
Not Pupil Prem	6 children	3 children	3 children	
SEND	1 child			1 child

Behaviour Data

Date of last Behaviour Policy Review:	Date: 3/9/19
Behaviour Data – (from CPOMS)	0 incidents

Personal Development

Educational Visits since last report:	3/10/19 – Y2 visit to Dereham Windmill 16/10/19 – Y1 visit to Strangers Hall 17/10/19 – Y2 visit to Norwich Cathedral 18/10/19 – Rec visit to Gressenhall
Extra-Curricular Activities:	16/9/19 – Reception Phonics Workshop 19/9/19 – Karate Taster Session (whole sch) 30/9/19 – Music Session for Y2 led by two Sixth Form Students 8/10/19 – Y2 Reading Café 9/10/19 – Y1 Reading Café 11/10/19 – EYFS Fun Friday KidzFit after school club is planned to start soon.
% uptake of extra-curricular activities:	Reception Phonics Workshop - 57% of parents attended Y2 Reading Café Y1 Reading Café EYFS Fun Friday
% uptake by disadvantaged pupils:	Reception Phonics Workshop – unsure as pupil premium figures not confirmed Y2 Reading Café Y1 Reading Café EYFS Fun Friday
British Values – programme/delivery 2019/20:	10/10/19 – Harvest Festival at St Nicholas Church 15/10/19 – Kidz Club Assembly Autumn Term Assembly Themes: Creative Crusader, Back to School, Inspector

	Independent, Rugby World Cup, Cooperation Cop, International Day of Peace, Captain Curiosity, Harvest, Resilient Ranger, Fire Safety, What Power is our Strength?, Sukkot, Diwali, Firework Safety, Remembrance, Anti-Bullying, Advent, Christmas
PSHE, SRE Policy and Programmes 2019/20:	PATHS – ongoing throughout year NSPCC PANTS – Summer Term E-Safety – Fire Safety – October 2019 Firework Safety – November 2019 Anti-Bullying – November 2019
School/Student Council – arrangements, outcomes (summary) since last report:	Sept 19 - New children selected for School Council