

UNITY EDUCATION TRUST
ROLE DESCRIPTOR FOR
HEALTH AND SAFETY GOVERNOR

Governors with special responsibilities have a role in supporting the Trust Board by ensuring the appropriate Unity Education Trust Policy is monitored at their school.

The role is not as comprehensive as in a maintained school, as many of the duties are the responsibility of the Headteacher or of the Trust. Delegation and Responsibilities are clearly defined in the UET Health and Safety Policy.

It is suggested you undertake the role of Health and Safety governor by:

- familiarising yourself with the UET Health and Safety Policy.

<https://app.governorhub.com/document/5be9c51989a66cd5dcbb887b/view>

- paying particular attention to the information and data regarding H&S contained in the Headteacher/Head of School's report to the SOC
- arranging an annual visit to the School to discuss with appropriate Senior Leaders the implementation and outcomes of the policy
- completing the attached pro-forma for consideration by the SOC
- contributing to the next scheduled review of relevant policies and procedures by commenting on their implementation and outcomes and any suggested changes.

NAME OF SCHOOL:

HEALTH & SAFETY GOVERNOR MONITORING VISIT ON:

GOVERNOR(S) PRESENT:

STAFF VISITED:

DOCUMENTS READ PRIOR TO VISIT:

(Suggest UET Health & Safety Policy, and relevant items of Headteacher/Head of School Report to SOC)

SUGGESTED QUESTIONS (Please add any additional ones of your own)

Complete a “safety walk” of the site and buildings and note any concerns	
From the Health and Safety policy select a few areas to explore with staff or pupils eg ask the Headteacher about risk assessment arrangements or a class teacher whether there are any safety concerns in their class and, if so, what action they have taken	
Comments on policies and procedures for consideration at the time of the next review	

